



**City of Newark, Ohio**  
*Department of Public Service, Division of Engineering*  
**PERMIT FOR THE USE OF PUBLIC RIGHT-OF-WAY**

**PERMIT # \_\_\_\_\_**

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ Phone No: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Fax No: \_\_\_\_\_

A permit is requested to use \_\_\_\_\_ at the following exact location of  
*(Street Name)*  
\_\_\_\_\_ for a period beginning at \_\_\_\_\_ am/pm on \_\_\_\_\_  
*(Address, Location) (Time) (Date)*  
and ending at \_\_\_\_\_ am/pm on \_\_\_\_\_ for the following purpose:  
*(Time) (Date)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The use described above will involve the following:

- Close the Street       Close \_\_\_\_\_ lane(s) of traffic       Close Alley  
*(Direction & number)*
- Close Sidewalk(s) on \_\_\_\_\_ side(s) of the street.  
*(Direction, One, Both)*
- Restrict Parking on \_\_\_\_\_ side(s)      Parking Space # \_\_\_\_\_  
*(Direction, One, Both)*
- Operate oversize/overweight vehicle on the street: ODOT Special Hauling Permit # \_\_\_\_\_

Will any work require cutting a sidewalk or street pavement?  Yes  No (if Yes, see Page 2)

Concrete Placement – Curb / Sidewalk / Driveway – Call Engineering (740-670-7727) to schedule inspection of forms prior to placing concrete.

The following materials and information are attached to this permit request:

- Construction Drawings       Traffic Control or Detour Plan       Route of convoy
- Other (please explain): \_\_\_\_\_
- Estimated Completion Date: \_\_\_\_\_

I/We the undersigned do hereby state that the information provided herein and contained on any attachments are true and accurate to the best of my/our knowledge. I/We agree to abide by all laws, standards, regulations, ordinances of the City of Newark and the State of Ohio. I/We understand that failure to comply with the above may result in revocation of this permit. I/We accept all and full liability for my/our work and/or actions.

\_\_\_\_\_      \_\_\_\_\_  
Applicant's Signature      Date

The permit is hereby approved for the request as submitted upon the conditions set forth on this form and as stated on the second page of this application.

Permit Expires: \_\_\_\_\_  
Date

\_\_\_\_\_  
City Engineer

Date: \_\_\_\_\_

\_\_\_\_\_  
Director of Public Service

Date: \_\_\_\_\_

Original to Applicant

CC:  Service Director  Safety Director  Engineer  Water Admin  Street/Traffic Control  
 Police  Fire

**The following items shall be considered as a condition of this permit and failure to comply will be reason for revocation and/or other penalties as determined by City Ordinances:**

1. Traffic control shall be per the Ohio Manual of Uniform Traffic Control Devices, latest edition, and other applicable sections of the Ohio Revised Code and Codified Ordinances of the City of Newark, Ohio. The contractor shall provide, erect and remove all signs, barricades and other necessary traffic control devices to warn and/or detour traffic around construction work. All traffic control shall be in place prior to any work activities.
2. Street pavement and sidewalk replacement, including trench fill material shall conform to the standards and specifications of the City current on the date of approval of this permit. The City Engineer shall determine the thickness and composition of the pavement.
3. The applicant shall notify all utilities and the Ohio Utilities Protection Service (1-800-362-2764) no less than 48 hours prior to any excavation activities. (ORC 153.64)
4. The applicant shall restore all areas disturbed by his/her operations to their original, or better condition, insofar as practical.
5. It is the applicant's responsibility to contact the Newark Police Department (740-670-7200) and to pay any applicable fees for special duty law enforcement officers. A minimum of 72 hours notice is required.
6. A copy of this permit must be placed on site during the hours of activity that was stated on the permit application.
7. Special Permit Conditions:

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The following phone numbers are provided for your convenience:

**Newark City Departments**

Service Director.....740-670-7702  
 Safety Director .....740-670-7713  
 City Engineer..... 740-670-7727  
 Police Department..... 740-670-7200  
 Street Department..... 740-670-7734  
 Traffic Control..... 740-670-7737  
 911 Center..... 740-349-6758

**Public Utilities**

The Energy Cooperative.....1-800-255-6815  
 Windstream.....1-800-362-2764  
 Columbia Gas.....1-800-344-4077  
 Time Warner Cable.....1-800-934-4181  
 American Electric Power....1-800-362-2764  
**Ohio Utilities Protection Service**  
 1-800-362-2764 (Free Service)

